

THE BIGGBY® COFFEE HOME OFFICE IS HIRING!



WE'RE LOOKING FOR:

Home Office PERColator

Click on a name to learn more!

B happy • have fun • make friends • love people • drink great coffee

WHAT ARE THE BENEFITS OF WORKING AT THE HOME OFFICE?

Paid Time Off*

- Up to 17 PTO days per year
- 1 week vacation on your first day
- All standard holidays (and then some)!
- 3 month paid leave of absence (after every 5 years)

Health Care for a very low contributory cost*

Retirement Plan with employer match

Gym membership in the building

FREE Coffee at the Home Office Training Center

*For all full-time positions

Resumes should be sent to jobs@biggby.com.
Include the job title in the Subject line.



Job Openings on the Horizon **BIGGBY® COFFEE Home Office**

Title: Home Office PERColator

Type: Full Time

Salary: \$28,710/annually
\$450 Monthly Car Allowance
Laptop and Cellphone provided
Health, Retirement & Other Benefits available
Free coffee, of course!

Click here for the complete job description: [HERE!](#)

To Apply: send your resume to jobs@biggby.com before October 20th, 2017.

Make friends. Have fun. B Yourself. Share great coffee.

Global Orange Development, LLC is an Equal Opportunity Employer.

JOB DESCRIPTION

Home Office PERColator

Description:

The Home Office PERColator (HOP) is a member of the Operations Department and is responsible for building the culture of PERC in BIGGBY® stores by educating operators and employees through training.

Direct Supervisor: Assistant Manager of Training

Responsibilities and Duties:

- Conduct New Barista Training
- Provide support during Store Opening Week
- Conduct or assist with other classes, seminars, etc. that are conducted by the Operations Department.
 - BIGGBY® Nation Events
 - In-Store "Blitz-Style" Training Sessions
 - Forums and Learning Sessions at the Annual Franchise Meeting
 - New Franchisee Training
- Assist as needed with broad Operations Department objectives such as training videos and upkeep of the Training Center.
- Coordinate with your pair (Operations Mentor) to schedule Blitz during Binder Meetings. Carpooling recommended.
- Other duties as assigned

Experience:

- Must be able to demonstrate the ability to navigate standard formatting and functions within the Microsoft Office suite, including: Excel, Outlook, Word and Power Point. Experience with Publisher is ideal.

Requirements:

- This position requires the ability to communicate effectively in written and spoken English.
- Expressing or exchanging ideas by means of spoken word
- Perceiving the nature of sounds at normal speaking levels with or without correction, and having the ability to receive detailed information through oral communication.
- Exerting up to 50 pounds occasionally and/or up to 20 pounds frequently
- Protracted periods of standing are required when working behind the line in our stores.
- Working behind the line in our stores requires the frequent use of all five senses.
- Close visual acuity to perform an activity such as: preparing and analyzing data and figures; transcribing; viewing a computer terminal; extensive reading.
- Travel is a necessary component of the HOP position. The HOP must have a valid driver's license and the ability to travel from market to market.
- Travel may also necessitate hotel stays of five days or more when traveling to remote markets or when assisting with new store openings/training.
- The HOP must be able to personally pay for business related travel expenses including food and other operational expenses, until reimbursed in accordance with the company expense reimbursement policy.
- Flexible scheduling—there are no standard hours of business for the HOP position.
- The HOP must comply with the Operations Department Appearance & Uniform Policy.